

CITIZEN'S CHARTER



FORENSIC SCIENCE LABORATORY

HOME DEPARTMENT: GOVT. OF NCT OF DELHI

Accredited by the National Accreditation Board for Testing and Calibration Laboratories (NABL) as per standards of ISO/IEC 17025:2017.

Notified as Examiner of Electronic Evidence under Section 79A of the Information Technology Act, 2000.

MADHUBAN CHOWK, SECTOR-14, ROHINI, DELHI-110085

TELE: 011-27555811 FAX: 011-27555890

Forensic Science Laboratory (FSL), Government of NCT of Delhi, was approved in 8th Five Year Plan 1992-97 for the state of Delhi and inaugurated by the then Hon'ble Lt. Governor Sh. P.K. Dave on 18.02.1995. It started functioning from the Eastern Wing of Administrative Block originally constructed for the 7th/8th Bn, Delhi Armed Police at Police Complex, Malviya Nagar, New Delhi. The administrative control of Forensic Science Laboratory was transferred from Delhi Police to Home Department, Government of NCT of Delhi on 21.12.1995 with Principal Secretary (Home) as its Administrative Secretary. The laboratory has been shifted from Malviya Nagar to Madhuban Chowk, Sector-14, Rohini Delhi in the month of January, 2004.

On 11.03.2015, Regional Forensic Science Laboratory (RFSL), Chanakyapuri, New Delhi was established and started functioning and accepting the cases for examination and expert opinion relating to Documents, Biology, Chemistry divisions pertaining to the Delhi Police District of New Delhi and South Dethi.

MISSION STATEMENT OF FORENSIC SCIENCE LABORATORY, DELHI

Forensic Science Laboratory, Delhi is committed to deliver highest quality forensic reports to assist criminal justice system to enhance public satisfaction and meet their expectations through well defined quality system, world class professionals, state-of-art-technology to conform to the standards of ISO/IEC 17025:2017. FSL, Delhi is notified as Examiner of Electronic Evidence under Section 79A of the Information Technology Act, 2000.

ORGANISATION

The Forensic Science Laboratory, Delhi has following Divisions to undertake a wide range of examinations on different kind of crime exhibits. These divisions are:-

1. BALLISTICS DIVISION.
2. BIOLOGY /DNA FINGERPRINTING DIVISION,
3. CHEMISTRY DIVISION (Toxicology, Narcotics, General Chemistry & Explosive)
4. DOCUMENTS DIVISION (Finger Print Unit)
5. CYBER FORENSIC DIVISION
6. LIE-DETECTION DIVISION.
7. PHYSICS DIVISION
8. AUDIO-VIDEO, SPEAKER IDENTIFICATION
9. PHOTO DIVISION.
10. CRIME SCENE MANAGEMENT DIVISION.
11. HRD / QUALITY CONTROAL DIVISION
12. ADMINISTRATION & ACCOUNTS

The Regional Forensic Science Laboratory, Chanakyapuri New Delhi has following Divisions to undertake a wide range of examinations on different kind of crime exhibits.

1. BIOLOGY /DNA FINGERPRINTING DIVISION
2. CHEMISTRY DIVISION (Toxicology, Narcotics, General Chemistry)
3. DOCUMENTS DIVISION
4. PHOTO DIVISION
5. ADMINISTRATION & ACCOUNTS

CHARTER OF DUTIES OF FORENSIC SCIENCE LABORATORY:

1. To provide high quality and on time Forensic Services to Criminal Justice Delivery System by creating capacity and capability in all divisions of FSL/RFSL.
2. To develop and implement new technologies and create new scientific knowledge to assist the Criminal justice Delivery System.
3. To encourage case oriented Research in various areas of Forensic Science & strengthen forensic services by procuring latest technology, training of Scientist of FSL and to promote research and development.
4. Testing of crime exhibits as per Quality Manual, Quality System Executive Procedure and working Procedure Manuals of each division
5. Facilitate the Investigation Agencies for identification and collection of Physical evidences, Sampling and suggestion for proper preservation by attending the Scene of Crime 24 X 47.
6. Regular participation at training Programmes at NFSU, FICCI Quality Forum, NABL, NDRF, SVBP Police Academy , Administrative staff college of India' and other agencies.
7. Imparting Training to judicial officer, 'Administrative officers, Police officer, Medical officers, Prosecutors, Forensic Scientist of other Laboratories and Students of various central/state Universities.
8. To explore new areas for enhancement of technical capabilities.
9. To formulate Plan and Policies to Promote capacity building in Forensic Science Delhi
10. Examination / Re-examination of cases, referred by Delhi Police, other Departments of Govt of NCT of Delhi , Courts of Law, NIA, CBI and other states,
11. To provide guidance/technical support to Central/State forensic Science Laboratories
12. Implementation of various IT projects for prompt and quick response with concerned agencies .
13. Participation in Proficiency Testing Programme.

JURISDICTION:

The Case /exhibits referred by Delhi Police, Government of NCT of Delhi, Ministries and attached offices of Govt. of India, Courts of Law and other agencies with the permission of competent authority shall also be accepted for examination and expert opinion. That the expert opinion in Criminal /civil cases/matters referred by court of Law /Govt. Departments and other agencies with the permission of competent authority.

GRIEVANCE REDRESSAL MECHANISM

Director(T), Forensic Science Laboratory,

Home Department, Govt, of NCT of Delhi.

Madhuban Chowk, Sector-14, Rohini,

Delhi-110 085

Telephone :011- 27555811

FAX: 011-27555890

mail: dirfsl.delhi@gov.in

Online/offline:, By Hand, By Post, By Fax or by email,

Online: A. Process of redress of grievances on Online Public grievances Management System (PGMS) &

B. LG Listening Post

Nodal Officer: Sh. Avinash Srivastava, Assistant Director(Ballistics)

RIGHT-TO INFORMATION:

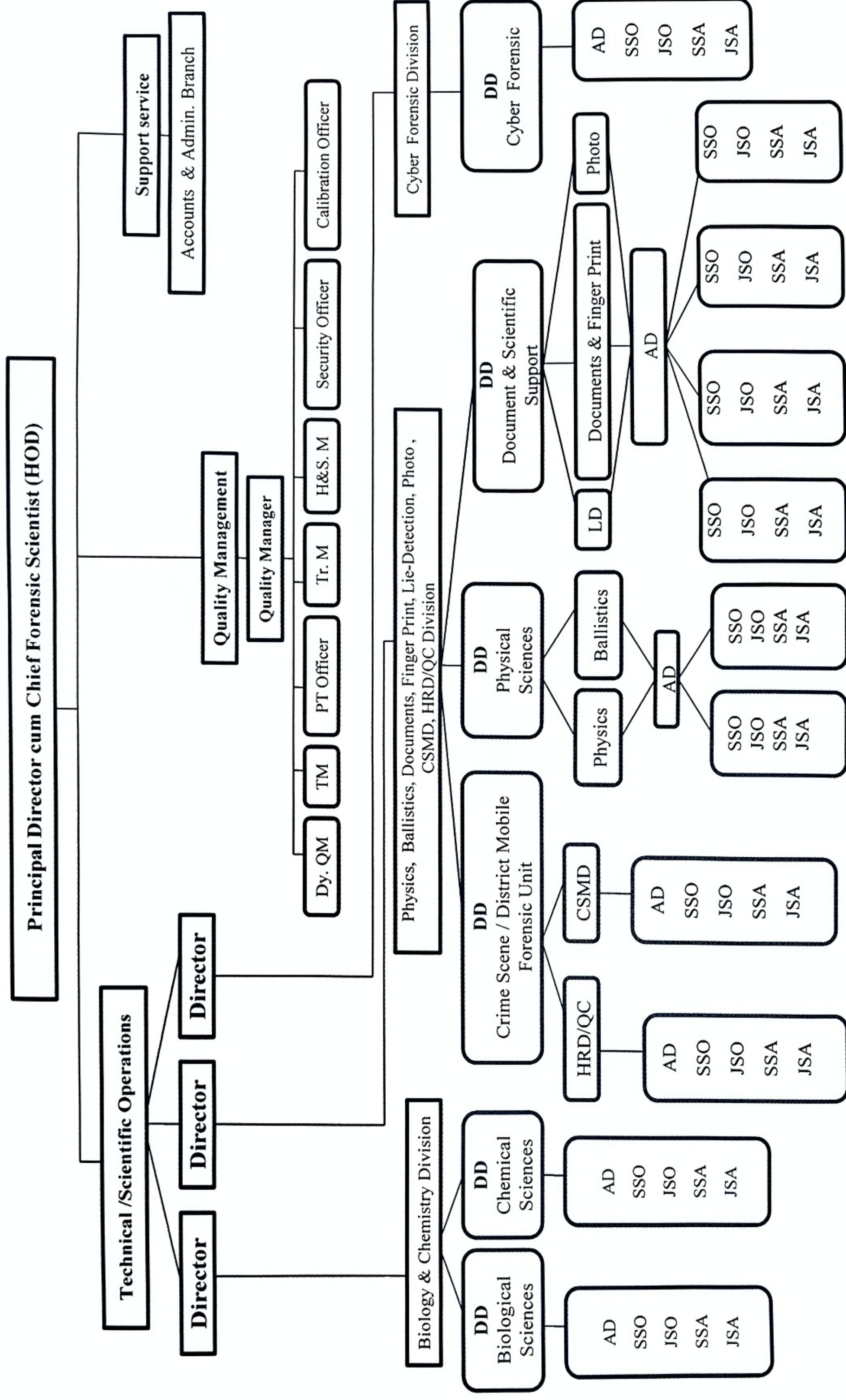
Forensic Science Laboratory Delhi has implemented the Right to Information 'Act, 2005 and all necessary information is available on the Forensic Science Laboratory link on website of the Govt. of NCT of Delhi.

PIO FSL - Sh. Avinash Srivastava, Assistant Director(Ballistics)
First Appellate Authority FSL – Director(T)/FSL

PIO RFSL – Dr. K.L. Verma, Assistant Director

First Appellate Authorities RFSL – Assistant Director/RFSL.

ORGANIZATION CHART



Legends: HOD – Head of Department, Dy. QM – Deputy Quality Manager, TM- Technical Manager, , PT – Proficiency Testing, H&S M- Health & Safety Manager, Tr. M- Training manager, DD- Deputy Director, AD- Assistant Director, SSO- Senior Scientific Officer, JSO – Junior Scientific Officer, SSA- Senior Scientific Assistant , JSA - Junior Scientific Assistant, CSMD – Crime Scene Management Division, HRD/QC- Human Resource Development /Quality Control, LD- Lie-Detection.

STAKEHOLDERS:

- 1, Govt of NCT of Delhi.
- 2, Central Government Ministries/Departments.
- 3, Delhi Police and other Law Enforcement agencies.
- 4, R&D Institutions, Training Institution of State / Central Government.
6. Universities & Educational Institutions, Scientists & Technologists,